Faculty Senate Minutes
November 14th, 2018
SUB Alumni Lounge
3:10- 4:30 pm

Name	Represents	Attended
Richards, Abigail	Chair	X
Walker, Brett	Chair-elect	X
Amende, Kevin	EN/Mechanical & Industrial Engr	X
Anderson, Christina	AR/Film & Photography	X
Anderson, Ryan	EN/Chem Engr	X
Austin, Eric	LS/Political Sci	X
Belasco, Eric	AG/Ag Econ	X
Brody, Michael	ED/Education	X
Carr, Patrick	AG/Research Centers	X
Dana, Susan	Business	X
Dratz, Ed	LS/Chemistry & Biochemistry	X
Dunbar, Edward	HHD/Health & Human Dev	X
Fick, Damon	EN/Civil Engineering	X
Gao, Hongwei	EN/Electrical & Comp. Engineering	X
Gedeon, Tomas	LS/Math Sciences	X
Haggerty, Julia	LS/Earth Sciences	X
Haynes, George	Extension/On Campus	X
Herman, Matthew	LS/Native American Studies	X
Jelinski, Jack	Emeritus Faculty	X
McDermott, Timothy	AG/Land Resources	X
McMahon, Tom	LS/Ecology	X
McPhee, Kevin	AG/Plant Sciences & Plant Pathology	X
Meyer, James	LS/History & Phil	X
Slye, Teresa	Gallatin College	X
Stowers, Steven	LS/Cell Biology & Neuroscience	X
Thomas, Amy	LS/English	X
Thompson, John	LS/Modern Languages	X

ALTERNATES	Dept	Attended
Fisher, John (in for Colter Ellis)	LS/Sociology & Anthropology	X
Moyce, Sally	Nursing/On Campus	X
Olson, Bret	AG/Animal & Range	X
Rossmann, Doralyn (in for Scott Young)	Library	X
Watson, Bradford	AR/Architecture	X

OTHER ATTENDEES	Dept	Attended
Adams, Dean	Arts & Architecture	X
Larsen, Ron	Office of the Provost	X
Lonardo, Nick	Alumni Foundation	X
Mumey, Brendan	Engineering/Chair, Faculty Affairs	X
Singel, David	Office of the Provost	X
Zandonella, Neal	Alumni Foundation	X

I. Call to Order
   A. The meeting was called to order at 3:11pm

II. Approval of the October 31st meeting minutes
   A. Michael Brody moves to approve. Timothy McDermott seconds. None opposed. Approved.

III. Informational Items
   A. MSUAF Faculty Staff Engagement
      1. Nick Londardo and Neal Zandonella from the Alumni Foundation about a faculty-staff giving plan. Working with the data stewards of UIT to get information regarding data management
         a. Upgrades to data security
            i. Opt out option
            ii. One solicitation campaign per year
            iii. Can specify contact/communication preferences
            iv. There are policies in place on how to handle data and the limitations that may exist
            v. Foundation has an operating agreement with MSU which allows them to share data on faculty and staff
         b. Looking for support of the faculty to go forward with this data transfer
         c. Indicated that a draft management plan will be sent to the group

IV. New Business
   A. New Courses
      1. Undergraduate:
         a. AHHS: Interprofessional Collaboration Practice Skills
         b. ARTH 440: 20th Century Art
         c. GEO 471: Geochronology & Thermochronology
         d. NASX 471: Native Grantsmanship
      2. Graduate
         a. BCH 546: Metabolomics & Systems Biology

b. GEO 571: Geochronology & Thermochronology
    c. NASX 571: Native Grantsmanship
   B. Chair-Elect nominations solicited
    1. Needs
     a. Right now: Chair-Elect for Spring 2019 and assume position of chair in the Fall 2019
      i. Eric Austin has been nominated
      ii. Cut-off date is Tuesday, the 20th of Nov.
      iii. Nominees should have some experience with Faculty Senate
     b. On the horizon: Chair-Elect for 2019-2020 to be chair 2020-2021 (mulling over period)

V. Old Business
   A. FYI-Courses approved in FS Steering
    1. ACT 276: Wilderness First Responder
    2. EMEC 462: System Dynamics and Control
    3. GRMN 498: Internship Abroad
    4. LS 104: Introduction to Global Health
    5. SIGN 220: Sign Language II
   B. Workload Policy & Workload Plan Guidelines
    1. Requests that units craft a unit-wide workload plan to describe unit activities in areas of teaching, scholarship and service
     a. Align with university mission/strategic plan as well as unit's academic plan
     b. Reflect programmatic & curricular needs
     c. Be informed by discipline-specific national performance data and identified peer units
    2. Allows units to describe what they do in teaching, scholarship and service on a daily/weekly basis
    3. Acknowledge that disciplines address areas of Teaching, Scholarship & Service in different ways
    4. General Examples are provided
     a. Teaching
     b. Scholarship
     c. Service-not an exhaustive list language can be added
    5. Changing POE
    6. Joint appointment
    7. How is the term unit defined? It usually means "department", but the JJCBE is one unit, Arts and Architecture has "schools" instead of depts., but they are a unit.
    8. Need purpose and has to align with the strategic plan
    9. Should have an updated version of the Policy early next week.
   C. 2016 Workload Taskforce Report-Can find on the FS website
    1. Contains data (2016) regarding teaching loads across campus and comparisons to national norms

2. Contains suggested ranges of "in-class" teaching assignments for units granting PhD, Masters or Undergraduate-only degrees
    a. Note: effort spent "teaching" across all programs is the same, but with graduate programs teaching includes more graduate student mentoring/instruction within scholarship than time in the classroom
D. Status
    1. Discussions past 3 meetings
    2. Changes incorporated into the Workload Policy
        a. Purpose statement
        b. Plan review cycle and revisions
    3. Comments collected to incorporate into Workload Plan Guidelines
    4. Currently under review by Provost
E. Workload Plan Guidelines-Feedback
    1. Read documents carefully
    2. Discuss with Colleagues
    3. Actionable suggestions
        a. Provide specific language changes in writing
    4. Can email suggested changes
        b. arichards@montana.edu
        c. Brett.Laurence.Walker@gmail.com
    5. Most current policy should be posted next week. Will get emailed out with it.

VI. Announcements
    A. Administrative reviews by faculty will continue next spring
    B. Grad Dean Search-Airport interviews will be happening soon followed by on-campus finalists
        1. If you know someone, please tell them to apply right away
        2. Please go to an open forum, or separate faculty forum and fill out the feedback forms online.

    C. Relationships Policy Task Force – Community Conversations for Faculty Look for an Nov 7 email invite from Center for Faculty Excellence with dates, times and locations.
    D. Center Guidelines Sub-Committee

VII. Public Comment
    A. No public comment.

VIII. Adjournment
    A. Meeting is adjourned at 3:58pm

Next Faculty Senate Meeting will be 3:10 pm November 28th in SUB Room 233