

## UNIVERSITY GRADUATE COUNCIL MINUTES

February 9, 2023

10 a.m. – 11:30 a.m.

President's Conference Room

### Council in Attendance:

Catherine Dunlop (Letters)  
Marc Giullian (Business)  
Jane Mangold (Agriculture)  
Brennan Reeves (Office of International Programs)  
Jennifer Thomson (Faculty Senate)  
Craig Ogilvie (Dean of The Graduate School)  
Stephan Warnat (Engineering)  
Katey Franklin (Health & Human Development)  
Amy Reines (Sciences)  
Wade Hill (Nursing)  
Sweeney Windchief (Education)  
Heidi Koenig (Student Representative)

### Also in Attendance:

Lauren Cerretti (Graduate School)  
Kirk Lubick (Office of Research Compliance)

### Absent

Arts Representative  
Michael Everts (Architecture)  
Brian Rossmann (Library)

Meeting started at 10:00 a.m.

### **January 26, 2023 minutes**

- Motion to approve by Warnat, Franklin 2<sup>nd</sup>, 7 pass, 2 abstain

### **Announcements**

- **Update from the Dean**
  - Three new staff members in graduate education—two in Grad School and one in AYCSS for graduate careers
    - Chair Dunlop will reach out to AYCSS staff member and invite to UGC
  - Census enrollment is about 1960
  - MSU chapter of AISES is hosting the regional conference March 31-April 1
  - Draft of process to change advisor—guidance and best practices, not policy
    - Can be high stress situation for student, many factors to consider e.g., finances, intellectual property, dissertation, publishing
    - Often work with Office of Research Compliance on complicated cases and solutions can vary by field

- Hoping to post on GS website; will share with ORC
  - CGS consulting—Dean Ogilvie reached out for solutions regarding reduced FTE for graduate programs
- **Faculty Senate update (Thomson)**
  - Heard a mental health resolution
  - Had departments review courses for environmental sustainability and resilience
  - Tabled two graduate policies due to time (Age of Courses and Comps/Defense timing); Dean Ogilvie presented

## Old Business

- Accreditation policy language (Ogilvie, handout)
  - Vote needed to update policy language in GS policies that mention accreditation—“institutionally recognized accrediting body”
  - Chair Dunlop calls for motion to approved update to policy language, Windchief moves, Warnat 2<sup>nd</sup>, unanimous pass
- Appeal policy language (policy committee update)
  - Was not yet able to meet due to travel schedules
- Learning outcomes for credits such as professional paper, thesis/dissertation credits (curriculum committee update)
  - Was not yet able to meet but found useful resource document from University of Alberta; currently reviewing
  - Hope to create document for distribution to departments
  - Meeting this week to review CiM items in queue
- Political science 12-credit graduate certificate, nonprofit management (update)
  - Chair Dunlop has not heard back from the department, will reach out again

## New Business

- Proposed Policy Updates to Restricted Research Policy, Kirk Lubick, Office of Research Compliance
  - Original policy from 2020 by University Council developed because of Applied Research facility and privacy needs
  - As a public university, sharing research to benefit public is part of mission and this policy helps define guidelines for faculty, staff, and graduate students participating in restricted research
  - Change in policy section on approval for more clarity in the process
  - Sections 400-600 impact faculty, staff, and students
    - Section on student participation (600) is set to protect graduate students, layers of approvals in place to ensure participating is an *added benefit* and would not hinder progress toward degree (because classified work cannot be used in the dissertation); a contingency/thesis/dissertation plan must be in place to ensure students can publish and make degree progress
    - Q: Are international students permitted to work on classified projects?

- Not usually but it depends on the actual classification of the research
    - Still under review by various councils on campus
- Revised Authorship Policy, Kirk Lubick, ORC
  - Determining Authorship and Resolving Disputes, protective policy
  - Includes protections for Indigenous communities: should include discussions of authorship and incorporate The Care Principles for Indigenous Data Governance
  - Posted to ORC website
  - VPR Harmon created working group of investigators and Indigenous partners to formulate a policy and procedure on working with Indigenous communities
- Q: Qualifying exam update?
  - Dean Ogilvie meeting with Provost today; received robust feedback from Ecology Department

Adjourned at 11:30 a.m.

Next scheduled meeting – February 23, 2023