



Hazardous Chemicals Inventory and Cataloging Request

There is no obligation

For having your chemicals cataloged and packed on paper. That inventory then can be used to give you complete turnkey pricing to dispose of any unwanted chemicals you may have stored.

Reduce your liability and insurance rates

The following inventory sheets and guidelines can help your school to identify all of the products that are presently stored within your facilities that may be causing an unwanted liability.

Mountain States Environmental Service has agreed at no fee to paper pack, segregate and help identify all your chemicals that you would like to submit on the chemical inventory sheet we have supplied.

From the information we can give you pricing for a complete service to package, transport, and dispose of your chemicals.

The following information will guide you through a simple process of inventorying and we will do the rest.

Instructions:

- Make sure to check all classrooms, janitors' facilities, boiler rooms, Tech. Centers, maintenance closets, bus garages, etc.
- Use the following inventory forms, copy as many blanks as you need, and use the EXAMPLE inventory sheet to understand how we like to see the information you provide.
- Use labels and any information you can find to identify completely the old products you have. (More information is better even if you're not sure it applies, be very accurate and complete in your descriptions.)
- Fax or mail your inventories to the contact listed below.
- Call if you need further instructions to acquire good results!

Contact Information

Brad Fimrite
Mountain States Env. Serv.
2338 River Oaks Drive
Billings, MT 59105
Phone 406-248-4777
Fax 406-248-7333
e-mail mse5@bresnan.net



At the very least identify the hazards on your shelves!!!

Created by MSU Extension Housing and Environmental Health Program
contact Myla Kelly at 406-994-6948 or myla.kelly@montana.edu
http://www.mtp2.org/healthy_schools.html



Healthy and
Safe Schools

EXAMPLE MSES Chemical Inventory Sheet

School Name XYZ Middle School Somewhere, USA Zip _____

Contact Name/Phone John Doe / 123-4567

Chemical Name		Number of Containers	Container Size	Container Type	Physical State
Sulfuric Acid 60%	-	2	1litre	G	L
Boric Acid	-	1	1 Lb.	F	S
Aluminum Reagent, Contains; Antricarboxylic acid, Ammonium Salt	-	5	2 Oz.	P	S
Sodium metal in oil	-	1	16 Oz.	G	S/L
Broken mercury thermometers, in baggie with paper towels and rubber gloves	-	1	1 Gal.	G	S/L
Valspar Floor finish Contains; Flammable petroleum distilates, Toluene, Xylenes	-	6	1 Gal.	P	L
Enamel Paint Contains; Lead based pigments and flammable petroleum distilates	-	1	1 Gal.	M	L
Industrial Drain cleaner Contains; Sodium Hydroxide	-	1	1 Gal.	P	L

KEY

G=Glass M=Metal P=Polyethylene F=Fiber
L=Liquid S=Solid A=Aerosol R=Residue (Sludge)