

# University Council MINUTES

April 3, 2024

8:30 AM - 10:00 AM

SUB, Room 235

## Members:

Waded Cruzado, Dean Adams, Fran Albrecht, Justin Arndt, Sreekala Bajwa, Matt Caires, Leon Costello, Chris Dobbs, Ariel Donohue, Jonathan Dove, Tracy Ellig, Colter Ellis, Stephanie Erdmann, Chris Fastnow, Stephanie Gray, Jeannette Grey Gilbert, Brian Gillespie, Brett Gunnink, Alison Harmon, Stefani Hicswa, John How, Yves Idzerda, Greg Kegel, Ryan Knutson, Chere LeClair, Ilse-Mari Lee, Terry Leist, Dan Miller, Bob Mokwa, Doralyn Rossmann, Tricia Seifert, Steve Swinford, Kim Obbink, Craig Ogilvie, Kellie Peterson, Sarah Shannon, Cody Stone, Amber Vestal, Brad White, Jacob Zink

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### I. Call to Order

Provost Mokwa called meeting order at 8:30am.

### II. Approval of Minutes for March 6, 2024

Sreekala Bajwa moved to approved minutes; seconded by Matt Caires and the minutes were approved unanimously.

### III. University Wide Information/ Announcements

Provost Mokwa welcomed Tricia Seifert, newly appointed Dean of Education, Health & Human Development to her new duties and WWAMI Director, Brant Schumaker who will begin July 2, 2024.

### IV. Public Comment

There was no public comment offered.

### V. Old Items

#### A. FTC Red Flags Identity Theft Prevention Program Policy Revision *Justin Arndt, Chief Compliance Officer*

This policy was approved unanimously.

#### B. Distance Education Policy *Dr. Tracy A.O. Dougher, Vice Provost*

There was robust dialogue, and this policy was approved unanimously.

### VI. New Items

#### A. Trademark and Licensing Policy Revision *Tracy Ellig, Vice President for University Communications*

B. Use of University Name and Logos by Registered Student Organizations  
Policy Revision

*Tracy Ellig, Vice President for University Communications*

VP Ellig presented these two policy revisions at the same time, beginning with the Use of University Name and Logos by Registered Student Organizations Policy. This policy received small clarifications in the Summary and Purpose section, along with a needed formal connection to the Trademark and Licensing Policy, which was added.

VP Ellig presented the Trademark and Licensing Policy revisions including a title change to the Trademark Policy. Significant other changes were made for clarification and fitting to current operating procedures, as the policy had not been reviewed or revised since 2012. This included clarifications on authority, use of officially licensed vendors, prohibited uses, licensing and royalties.

C. Conflict of Interest Policy Revision

*Justin Arndt, Chief Compliance Officer*

Mr. Arndt presented the addition of one circumstance to the required disclosures within the Conflict of Interest Policy. This addition requires disclosure when personal funds are used to support an employee's own work. Dean Adams, Dean Shannon and Dean Gunnink had questions regarding using personal funds to purchase art supplies and donating to their own colleges via the MSU Alumni Foundation. Kirk Lubick, AVP for the Office of Research Compliance provided clarification that the addition requires disclosure but does not prohibit the actions.

VII. Informational Item

A. Army ROTC at Montana State Update

*Lt. Col. Chris L'Heureux, Professor of Military Science*

Lt. Col. L'Heureux shared Army ROTC's mission, values and the good work they do on campus to improve students' lives every day.

VIII. Updates

Campus leaders shared around-the-table updates.

Meeting adjourned at 9:50am.

**NOTE: The next University Council meeting is scheduled for Wednesday, May 1, 2024, from 8:30 AM - 10:00 AM in SUB, Room 235.**